



PTO Meeting Minutes for Monday, September 11, 2017.

2017-2018 Board Members:

President: Natalie Rosemier

Vice President: Courtney Urban

Treasurer: Rachel Lamb

Secretary: Susan Dolce

Also in Attendance: Bobbi Edwards, Angela Sauer, Shalin Gray, Kelly Flenner, Elizabeth Piscitelli, Jayne Juchnowski, Grethen Baptie, Angie Burkholder, Angela Iacofano, Melissa Hopper, Erika Toivonen, Tracey Montgomery, Terri Martin

- Call to order at 7:03 pm
- Welcome and Pledge of Allegiance
- Introduction of Officers
- **2016-2017 Final Budget Report** – Melissa Hopper

Income:

- Box Tops income was less than expected. Think that last date was turned in a little late. Expect payout this year.
- Made more than expected on Craft Night events
- We did not make any money on selling school supplies because decided to sell at cost to benefit the Melridge families.
- Our biggest incomes were from Read-A-Thon and Reverse Raffle.

Expenses:

- For Field Day we invested in obstacle course that kids loved.
- Started Garden Club this year and had some expenses.
- Mrs. Weber was able to save us money on Student of the Month by getting Bruegger's to donate bagels.
- This summer, had 4 new water fountains installed in school.
- Want to maintain balance of \$10k for no bank fees
- Year-end balance was \$17,174.45





- **2017-2018 Proposed Budget** – Rachel Lamb - motion for approval – Kelly Flenner, 2nd - Melissa Hopper, Member approved
 - Increased budget for Field Day, Teacher Appreciation and Holiday Shoppe.
 - Removed KIDS donation since that was a 1-time need.
 - Increased PayPal & Square fee budget since more people are paying online and via credit card.
 - Added expense for a "Hardship Fund" @ \$500 that can be used for Melridge families in need.
- **PTO Committee/Project Updates** – Natalie Rosemier - There were lots of great updates made to Melridge this summer:
 - Playground Painting - basketball courts, four square, hopscotch
 - New playground balls
 - Soccer Nets
 - Rock Painting - all classes painted rocks and placed them around the Lending Library.
 - Landscaping
 - Garden Club - 6 families participated. Always looking for more volunteers. Mrs. Thomas can use veggies in the cafeteria. We are hoping that teachers will use as a teaching tool for kids. A family on Melridge Dr. Offered to help hook up solar power to the greenhouse. That would allow us to add a fan, lights, etc.
- **Membership Update** - Rachel Lamb - 88 members so far this year including 7 teachers. There will be a pizza party for the class with the most PTO member families. All paying PTO members will receive "We Are Riverside" car magnets. We decided to do one membership price this year with the option to pay more at a Sponsorship level.
- **Directory Update** – Susan Dolce - Directory forms due 9/15. Will provide the Directory in electronic form again like last year.
- **Spirit Wear Sale**, orders due 9/15 - We have some dry fit product in stock. Looking to add some new styles to our inventory.





PTO

Melridge

- **Book Fair** – Natalie Rosemier – Wed, 10/4 - Fri, 10/6 with last minute purchases on Friday. Volunteer forms to be sent home this week.
- **Lead Homeroom Parent Update** – Courtney Urban - Meeting, Friday 9/29 9:30 a.m. @ Panera. We have been able to find a parent representative for all rooms.
- **Member Communication** - we communicate with our members in the following ways: Melridge PTO website - www.melridgepto.yolasite.com, Remind App, Facebook, Twitter, email and purple paper.
- **Teacher Requests**
 - o Mrs. Walczak - \$1,050 to purchase 3 Mindstorm EV3 kits for Robotics club to benefit 4th & 5th grade students (needed by mid-October). Motion for approval – Melissa Hopper, 2nd - Erika Toivonen, Members approved
 - o Mrs. Sarosy & Mrs. Weber - \$300.04 for Silhouette Cameo 3 bundles to benefit the whole school. Motion for approval – Kelly Flenner, 2nd - Angela Iacofano, Members approved
The Silhouette CAMEO® 3 is the ultimate DIY machine. It plugs into your PC or Mac® with a simple USB cable and uses a small blade to cut over 100 materials, including paper, cardstock, vinyl, and fabric up to 10 inches wide and 10 feet long.
 - o Mrs. J - \$300 to add to 2nd grade classroom library. Motion for approval – Kelly Flenner, 2nd - Angela Iacofano, Members approved
 - o Riverside Rocks 5K Fundraiser Donation – Riverside Rocks is looking for donation of money or gift card to benefit Mira Foundation who provided a guide dog for a recently departed Riverside student, Theo Malkamaki. The PTO decided to do some research on what other PTOs were doing and will vote at meeting next month. Members discussed whether PTO money should be used for causes outside of our school.

Mrs. Weber's Remarks

- **DOT Day** – The Dot book is about being unique. Each grade will make a mural with their dots. Will be displayed at the school starting the week of 9/18.





PTO Melridge

- **School book** reveal assembly will be 9/15 at 9:30 a.m. Mrs. Keefer created a Website about the book. Teachers have each read a chapter that the students can listen to. On 10/11 we will be having a "County Fair" to celebrate the book. All proceeds from Lemonade stand will be donated to the Heifer Foundation.
- **HELP WANTED** papers went home this week. The school is looking to build up bank of available teacher substitutes.
- **Leader In Me** program will continue this year. We created a Melridge Pledge that kids will be learning and reciting each morning after the pledge. Kids will get an opportunity to "greet their neighbors" after announcements and learning how to shake hands and appropriate greetings.
- **Meeting Adjourned** at 8:24 p.m.

Upcoming Events:

September:

- 9/29, F - Kick off Carnival, 6:00-9:00pm @ Melridge. VOLUNTEERS NEEDED!
- 9/21, Th - Homecoming Parade, lineup at 6 p.m., parade at 6:30 p.m. @ Riverside. VOLUNTEERS NEEDED
- 9/15, F – Pastries with Parents, Kindergarten, 8:30am @ Melridge Cafeteria

October:

- 10/4-10/6, W-F – Fall Book Fair @ Melridge
- 10/12 & 13, Th & F - No School
- 10/12, F – Roller Skating Party, 6:30-8:39 @ City Skate Center, Painesville
- 10/20, F – Pastries with Parents, 1st Grade, 8:30am @ Melridge Cafeteria
- 10/25, 11/2, 11/9 - Parent / Teacher Conferences (food / potluck)
- 10/31, Tu - Classroom Halloween Parties, parade at 2:45 p.m., parties at 3 p.m. ½ Day K parade at 11:15 a.m. party at 11:25 a.m. @ Melridge



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